

# **A REQUEST FOR PROPOSAL FOR PERSONAL SERVICES CONTRACT**

## **Department of Highways Professional Services Procurement Bulletin 2014-10 Statewide Structural Steel Shop Inspection**

This document constitutes a Request for Proposals for Personal Service Contract from qualified individuals and organizations to furnish those services as described herein for the Commonwealth of Kentucky, Department of Highways.

### **I. PROJECT DESCRIPTION**

Structural Steel Shop Inspection

### **II. PROJECT INFORMATION**

Project Manager – Matt Looney, PE

User Division – Construction

Approximate Fee - \$45 to \$65 per hour. Approximately \$1,800,000 contract upset limit.

Project Funding – State and Federal Funds

### **III. PURPOSE AND NEED**

The purpose of this contract is to provide Quality Control Inspection of structural steel fabrication and welding of steel girders/members used in construction of steel bridges. This inspection is needed to ensure fabrication is in accordance with applicable specifications. The Transportation Cabinet does not have the personnel or expertise to perform this type of inspection. Also, the contractor will elect which fabrication plant to use, which can be located nationwide. Inspection of secondary shops may be necessary as well. This contract will also provide the Cabinet, if needed, with engineering expertise to review drawings/weld procedures/etc.

### **IV. DBE REQUIREMENT**

None

### **V. SCOPE OF WORK**

It is estimated that there will be structural steel bridges totaling 3,000 tons let to contract in fiscal year 2012 and the same for fiscal year 2013. All structural steel bridges will be fabricated at various fabrication shops within the United States.

The consultant will provide the complete fabrication shop inspection of structural steel bridges let to contract during fiscal year July 1, 2014 – June 30, 2016. The duties include performing and/or witnessing/reporting all radiographic, ultrasonic, magnetic particle testing of welds, as

required, and visual inspection to ensure fabrication in accordance with applicable specifications. The possible inspection of bridge bearing may also be required as determined by the Engineer. Inspection will require proper documentation of work progress. The consultant will also aid the Engineer in reviewing the fabricator's welding procedures, etc. and making recommendations to the Engineer for approval.

## **VI. SPECIAL INSTRUCTIONS**

Special or unique expertise should be shown on the project approach sheet of your response. The free format page in your response should be used for information pertaining to the inspection fee.

The inspection fee must be one (1) hourly rate which includes visual inspection and/or non-destructive testing inspection. This rate also included requested engineering expertise, such as review of weld procedures. The rate is to be the same for straight time and overtime. The rate should also include all overhead, travel and per diem expenses. The rate will apply to perform the inspection in the fabrication shop. Travel time is not paid by the KYTC except on prefabricated structures. The rate should be submitted with the response to announcement in a sealed envelope.

The inspection must be an American Welding Society (AWS) Certified, Welding Inspector and be a qualified, Certified Level 2 Non-Destructive Testing Inspector for magnetic particle and ultrasonic testing in accordance with the American Society of Non-Destructive Testing. Inspectors must also be competent in paint inspection, possessing NACE Level 1 or SSPC equivalent.

The Professional Engineers will not be required to be licensed in Kentucky at the time of response to announcement be considered for selection. However, before a contract can be executed with the selected consultant, the Professional Engineers identified in the response must obtain Kentucky licensure

Instructions for Response to Announcement can be found at:

<http://transportation.ky.gov/Professional-Services/Pages/Respond-to-an-Announcement.aspx>

## **VII. PREQUALIFICATION REQUIREMENTS**

To respond to this project, the proposed consultant project team must be prequalified in the following areas prior to the date of this advertisement.

### **CONSTRUCTION ENGINEERING SERVICES**

- Structural Steel Fabrication Inspection

## **VIII. PROCUREMENT SCHEDULE**

Dates other than Response Date are tentative and provided for information only.

RESPONSE DATE • April 30<sup>th</sup>, 2014 4:30 p.m. E.S.T. (Frankfort time)

FIRST SELECTION COMMITTEE • May 6<sup>th</sup>, 2014

FINAL SELECTION COMMITTEE • May 21<sup>st</sup>, 2014

CONTRACT SCOPING CONFERENCE • May 28<sup>th</sup>, 2014

NOTICE TO PROCEED • July 1<sup>st</sup>, 2014

#### **IX. PROJECT SCHEDULE**

Individual project schedules will be by letter agreement on a project by project basis.

COMPLETION OF ALL SERVICES – June 30, 2016

#### **X. EVALUATION FACTORS**

1. Relative experience of consultant personnel assigned to project team with highway projects for KYTC and/or for federal, local or other state governmental agencies. (20 Points)
2. Capacity to comply with project schedule. (10 Points)
3. Past record of performance on projects similar in type and complexity. (10 Points)
4. Special or unique expertise. (10 Points)
5. Inspection Fees. (30 Points) Submit in a sealed envelope with response.
6. Consultant's offices where work is to be performed. (2 points)

For state-funded projects, if a Selection Committee vote results in a tie between two (2) firms, one (1) of which will perform more of the work tasks in Kentucky than the other, then the former firm shall be ranked one (1) place ahead of the latter.

#### **XI. SELECTION COMMITTEE MEMBERS**

1. Matt Looney, PE, User Division
2. Mark Walls, PE, User Division
3. Rachel Mills, PE, Secretary's Pool
4. Carl Van Zee, PE, Secretary's Pool
5. Brad Rister, PE, Governor's Pool